

ADDENDUM NO. 1

Request for Qualifications

On-Call Program Management, Design and Engineering, and Planning Services

Central West Virginia Regional Airport Authority

West Virginia International Yeager Airport (CRW)

April 21, 2026

NOTICE REGARDING COMMUNICATIONS AND INQUIRIES

This Addendum serves as a reminder of the communication rules applicable to this solicitation, as set forth in Section 4.C of the RFQ.

Communications between any Proposer and any Authority or Airport official or employee during the selection process are strictly prohibited, except in the manner expressly authorized by the RFQ document. This prohibition includes direct contact by telephone, email, in-person conversation, or any other means outside the formal question-and-answer process described below. Violation of this requirement is grounds for disqualification from the process.

The Authority will only accept written questions submitted by email to andrew@flycrw.com. The question submission period closed on April 16, 2026 at 4:00 PM EST. Questions received after that deadline were not considered. Responses to timely submitted questions are being provided through this Addendum and will be posted on the Authority's procurement website at <https://flycrw.com/business-at-crw/>. Each Proposer is solely responsible for monitoring that site and reviewing all questions and responses prior to submitting a Statement of Qualifications.

Proposers who attempt to contact Airport or Authority staff directly regarding this solicitation outside of the authorized process do so at the risk of disqualification.

RESPONSES TO WRITTEN QUESTIONS:

Q1: I am trying to locate companies who would prime this opportunity. Do you publish a plan holders list of interested parties so I could reach out to them to offer our services?

A: The Authority does not publish a plan holders list or a list of interested parties. All solicitation documents and addenda are posted publicly on the Airport's procurement website at <https://flycrw.com/business-at-crw/>. Firms seeking teaming opportunities are encouraged to conduct their own outreach through industry networks and professional associations.

Q2: Is this solicitation going to be posted on Oasis WV or Yeager Airport's website?

A: This solicitation is being administered directly by the Central West Virginia Regional Airport Authority and is posted on the Airport's procurement website at <https://flycrw.com/business-at-crw/>. Interested parties should monitor that site for the RFQ documents, any addenda, and

all updates. The Authority makes no representation as to whether this solicitation will appear on any third-party platform.

Q3: Could you please send the complete RFQ solicitation so I can review the details?

A: The complete RFQ solicitation is publicly available on the Airport’s procurement website at <https://flycrw.com/business-at-crw/>. The Authority will not distribute the RFQ directly by email. All interested parties should download the documents from the website. Questions regarding the content of the RFQ were required to be submitted in writing during the authorized question period.

Q4: Per Section 4.E. Additional Requirements, it states: “Firms must demonstrate the ability to obtain and maintain all required licenses and certifications to perform work in the State of West Virginia.” Is it required that both the prime consultant and all subconsultant firms be licensed to perform work in the State of West Virginia at the time of submittal (May 1, 2026), or only the prime consultant?

A: It is not required that all prime consultants or subconsultants hold all West Virginia licenses or certifications at the time of SOQ submission. However, the proposing team must clearly demonstrate the present ability and commitment to obtain and maintain all licenses, registrations, certifications, and authorizations required to legally perform assigned services in West Virginia prior to commencement of any applicable task order or work. The Authority reserves the right to verify compliance prior to contract award or issuance of specific assignments.

Q5: Does the 15-page SOQ limit apply collectively across all categories in one submission, or separately per service category if a firm submits for multiple categories? For example, if a firm is submitting for Categories C (Comprehensive Program Management Services) and D (Project and Construction Cost Estimating), is the total page count 15 pages or 30 pages?

A: The 15-page limit applies per submission, not per service category. A firm submitting for multiple service categories within a single SOQ is subject to a single 15-page limit for the body of the SOQ, regardless of the number of categories addressed. Firms should structure their submissions efficiently to address all relevant categories within that limit. Recall that the transmittal letter, the Minimum Qualifications section, and appendices (including resumes and required disclosures) do not count toward the 15-page limit, as specified in Section 4.A of the RFQ.

This Addendum is incorporated into and made part of the RFQ. All other requirements, deadlines, and conditions of the original RFQ remain in full force and effect. The SOQ submission deadline remains May 1, 2026 at 4:00 PM EST.

Central West Virginia Regional Airport Authority

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<https://flycrw.com/business-at-crw/>