



Central West Virginia Regional Airport Authority
100 Airport Rd, Suite 175 – Charleston, WV 25311-1080
Phone: 304-344-8033 Fax: 304-344-8034
www.flycrw.com

March 5, 2026

ADDENDUM NO. 2

RE: Badging and Access Controls System
Central West Virginia Regional Airport Authority (CWVRAA)
West Virginia International Yeager Airport (CRW)
Charleston, West Virginia

To: Prospective Bidders

From: CWVRAA

This Addendum forms part of the Contract Documents and modifies the original RFP documents.

ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL.

All vendors shall acknowledge receipt of this Addendum in their proposal submission.

Failure to acknowledge receipt may result in disqualification.

PART 1 – CLARIFICATIONS & RESPONSES TO VENDOR QUESTIONS

1. General Project Information

Q1.1: How many access control readers are currently installed?

A: There are currently 168 readers; however, at least two additional readers will be added before the RFP is completed. Vendors should plan for a total of 170 readers. Some locations have a card reader on one side and a “Press to Exit” button on the other side.

Q1.2: What is the current access control system in use (manufacturer and platform)?

A: Honeywell Prowatch

Q1.3: Is the new system required to be fully integrated with existing systems? If so, please specify integration requirements.

A: Full integration with all existing systems is not required. Integration with our existing camera system is preferred but not mandatory. Proposals may include upgrades to our current Avigilon platform or recommend an alternative solution, provided it is compatible with our existing camera network and supporting infrastructure.



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Q1.4: Is the current access control system integrated with SDS? If yes, please describe the integration scope.

A: No, the current access control system is not integrated with SDS. SDS is integrated with Avigilon and automatically alerts Metro 911.

Q1.5: What is the current software version of the Access Control System?

A: 4.5.0.11948

Q1.6: What are the criteria for selecting the winning bidder?

A: Award will be made in accordance with the evaluation criteria established in the RFP documents.

Q1.7: How is this project being funded?

A: The Owner anticipates funding this project through internal sources. Final funding structure is currently under review.

Q1.8: What is the anticipated project schedule, including target start and completion dates?

A: The anticipated project start date is provided in the RFP documents. Final completion scheduling will be established in coordination with the selected bidder upon contract award.

Q1.9: Will site visits be arranged to review control panels, head-end equipment, and cabling infrastructure?

A: Basic system mapping information, including panel and reader locations, has been provided with the previous addendum. Due to the sensitive and security-related nature of this project, detailed site walkthroughs of control panels, head-end equipment, and cabling infrastructure will not be conducted during the proposal phase. Such access will be granted only to the selected bidder following contract award and execution of any required documentation.

Q1.10: Will as-built drawings or system maps be provided?

A: Partial blueprints from the most recent security system upgrade, including panel and reader locations, can be provided to the selected bidder following contract award and execution of any required documentation. No additional as-built drawings or system maps are available.

2. IT & Infrastructure

Q2.1: Who is the current IT service provider supporting the access control system?

A: Pillar Innovations currently provides support for the access control system.

Q2.2: Where do existing door controllers and field devices terminate (e.g., MDF, IDF, data center)?

A: Basic system mapping information, including panel and reader locations, has been provided with the previous addendum. It indicates the termination point for each controller and device. A few terminations occur in boxes located above doors; these are identified and labeled as separate locations on the map for clarity.

Q2.3: If consolidation to a central location is required, where should head-end equipment be located?

A: While consolidation of head-end equipment to a central location is preferred to help streamline operations, it is not required. If consolidation is feasible, the preferred location would be the current



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server room as shown during the site walkthrough. Vendors may propose alternatives as needed to help manage project costs.

Q2.4: What backup power systems are currently in place (UPS, generator), and what is the expected runtime?

A: Backup power varies throughout the campus. Some locations have battery backups providing an estimated 2–3 hours of runtime, others rely on backup generators, and some systems fail in a locked state during power loss.

Q2.5: Is replacement of existing cabling required in any known areas?

A: No replacement of existing cabling is required in any known areas at this time.

3. Access Control System

Q3.1: How many independent access control systems are currently deployed?

A: One independent access control system is included as part of this RFP. Any other access control systems currently deployed on campus are not included in, nor impacted by, this solicitation.

Q3.2: Please identify the number and locations of existing control panels.

A: This information was provided in a separate document. It will also be included with this Addendum for reference.

Q3.3: How many panels are installed at each location (single-door, two-door, four-door, etc.)?

A: This information was provided in a separate document. It will also be included with this Addendum for reference.

Q3.4: How many readers are supported at each panel location?

A: This information was provided in a separate document. It will also be included with this Addendum for reference.

Q3.5: What is the exact count of doors, gates, and readers included in the project scope?

A: The project scope includes 7 vehicle gates, 7 walk-through perimeter gates, and 6 baggage belt raising doors. All remaining access points within the scope should be doors. 170 readers.

Q3.6: What are the make and model numbers of the existing door controllers and card readers?

A: The information for the door controllers was provided in a separate document. It will also be included with this Addendum for reference. Existing Card readers are primarily Honeywell DR4208K.

Q3.7: Is standardization of reader hardware required?

A: Standardization of reader hardware is preferred to help streamline operations and support long-term maintenance. Reuse of existing readers is not accepted; all readers must meet the specified standards in the RFP. Vendors may propose alternatives if needed to help manage project costs.

Q3.8: Is two-factor authentication (PIN and/or biometric) required?

A: Two-factor authentication is preferred. Biometric authentication is not desired; a PIN is the preferred



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method for two-factor authentication. Vendors may propose solutions as appropriate to help manage project costs.

Q3.9: Is CBP access control separate from the primary system?

A: There is one reader near CBP included in this project scope. All other CBP readers are not part of the scope of this RFP.

Q3.10: Should the badge management system be fully integrated with the access control system?

A: Full integration of the badge management system with the access control system is not required but preferred. Vendors may propose alternatives if needed to help manage project costs. The badge management system, including computer and printer replacement, is required as part of this RFP.

4. Badging & Identity Management (IDMS)

Q4.1: How many active badges/cards are currently issued?

A: There are currently 773 active badges/cards.

Q4.2: How many tenant companies participate in the badging program?

A: The number of tenant companies fluctuates over time, with an average of approximately 12–16. The selected bidder will be provided with the current count following contract award.

Q4.3: How many Authorized Signatories are currently registered?

A: The number of Authorized Signatories fluctuates over time, with an average of approximately 36–48. The selected bidder will be provided with the current count following contract award.

Q4.4: What badge types are currently in use (e.g., SIDA, AOA, Sterile)?

A: Current badge types include SIDA, AOA, Vendor, Visitor, and Volunteer. The Owner would like the ability to make adjustments to badge types as needed.

Q4.5: Is simultaneous activation of multiple badges permitted?

A: Yes, simultaneous activation of multiple badges is permitted for individuals working for multiple companies or performing multiple authorized activities. Individuals are required to use the correct badge corresponding to the activity being performed

Q4.6: Is TWIC card compatibility required?

A: No, TWIC card compatibility is not required.

Q4.7: Are there compliance requirements beyond TSA/FAA regulations?

A: All badge issuance and access control activities must comply with applicable regulations and align with the current airport security plan.

Q4.8: Is training conducted via classroom, electronic format, or both?

A: This topic is not addressed in the current RFP and is outside the scope of this procurement.



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Q4.9: What training management software is currently in use?

A: This topic is not addressed in the current RFP and is outside the scope of this procurement.

5. Video Management & Security Systems

Q5.1: Please provide details of the current Video Management System (manufacturer, version, build).

A: Avigilon Client Center (version7.14.0.14) (build 1625802612)

Q5.2: What intrusion detection system is currently installed, if any?

A: The existing IDS system currently utilizes Model 336R PoE Microwave Link Intrusion Detection Units. We also have two Avigilon (ONVIF) 3.0C-H3A-BO1-IR cameras. The system includes dialer alarms, local audible alarms, and visual alarms. All alarms are currently monitored and managed through Pro-Watch and report accordingly.

Q5.3: What is the warranty status of existing equipment (cameras, controllers, readers, intrusion panels, servers, workstations)?

A: Vendors should assume that no existing equipment—including cameras, camera systems, controllers, readers, intrusion panels, servers, or workstations—is under warranty. Replacement of cameras or the camera system is not included in the scope of this RFP.

Q5.4: Are any existing systems (other than Access Control) planned for replacement during this project?

A: Please refer to the Scope of Work in the RFP. In addition to Access Control, the badge management system is included in this project and will be replaced as part of the RFP requirements.

6. Perimeter Monitoring & LiDAR

Q6.1: Is LiDAR and/or perimeter intrusion detection required as part of this RFP?

A: Please refer to the RFP Scope of Work. LiDAR is currently listed as an optional alternative. Vendors may provide proposed solutions as appropriate to help manage project costs.

Q6.2: If required, please provide technical specifications or performance requirements.

A: Please refer to the RFP Scope of Work. LiDAR is not required for this project.

Q6.3: Are vendors expected to integrate with existing perimeter monitoring or LiDAR systems?

A: Currently, there are no active LiDAR systems in place. Vendors are expected to integrate with existing intrusion detection systems (IDS) to the extent possible. Additionally, we are open to alternative solutions that address the same monitoring needs, provided they are appropriate, effective, and help manage costs. Vendors should clearly outline any proposed options and associated benefits in their response.



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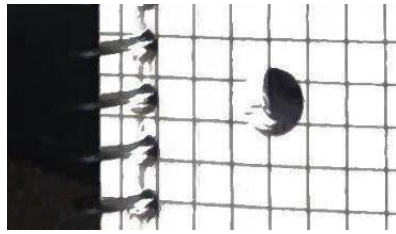
The responses provided herein address all questions received to the best of our knowledge and understanding at this time. We have made every reasonable effort to ensure the information is accurate and complete. Should additional information or clarification become necessary, it will be communicated through a subsequent addendum.

END OF ADDENDUM NO. 2

LOCATION	BOARD	NUMBER	NOTES
1	EP1501		9
2	EP1501		2
3	PWK1R2		2
	MUX8		1
	PWK51LC		1
	PW6K1R2		1
	PW5K1IN		1
	PW5K1R2		3
	PW5K1LC		1
	EP1501		4
4	PWK51R2		4
	PW6K1R2		1
5	EP1501		1
6	EP1501		1
7	EP1501		1
8	EP1501		1
9	EP1501		2
10	EP1501		2
	PW5K2	4 BLADES	
11	EP1501		1
12	EP1501		8
13	EP1501		2
14	EP1501		2
	PW5K2ENC1	BLADES	
15	PW6K1R2		1
	PW5K1R2		1
	EP1501		3
	PW5K1LC	INACTIVE	
16	PW5K1R2		1



PW6K1R2	1
17 PW5K1LC	1
PW6K1R2	3
EP1501	1
18 PW6K1R2	2
19 PW6K1R2	3
20 PW6K1R2	1
21 PW3K1C	1
PW6K1RP	2
22 PW6K1RP	2
23 PW6KRP	1
24 PW6K1RP	1
25 PW6K1RP	1
PW6K1LC	1
26 PW6K1R2	1
PW5K1R2	1
PW5K1LC	1
27 PW5K1R2	2
28 PW6K1R2	3
29 EP1501	3
EP1501	2 HANGER
30 PW6K1R2	1
31 EP1501	
32 EP1501	1 RESTERAUNT
PW6K1R2	2 GATE



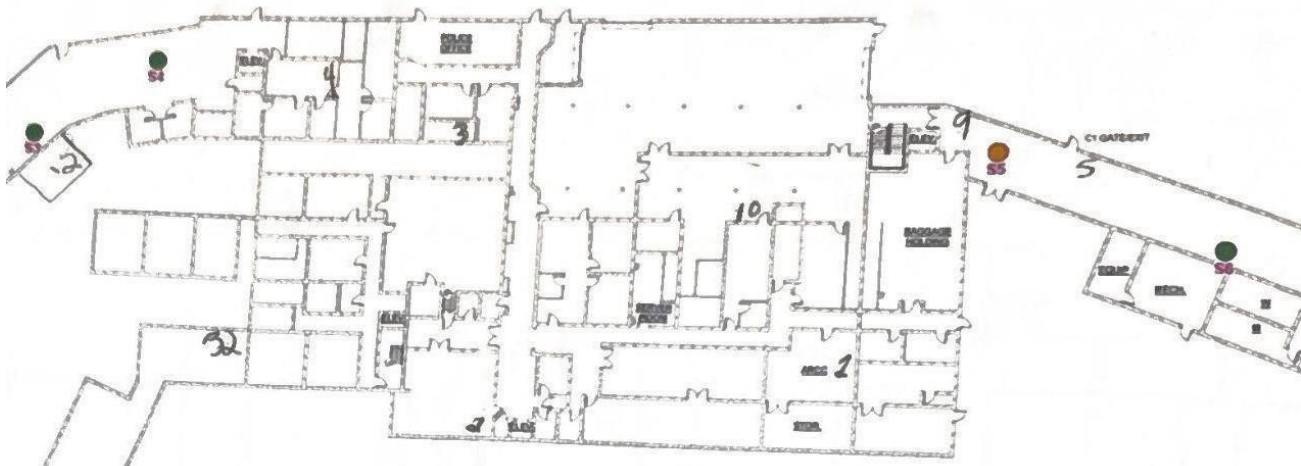
TOTAL PANELS TOTAL SUB-PANEALS CONTROLLABLE OUTPUTS MONITORED INPUTS

75

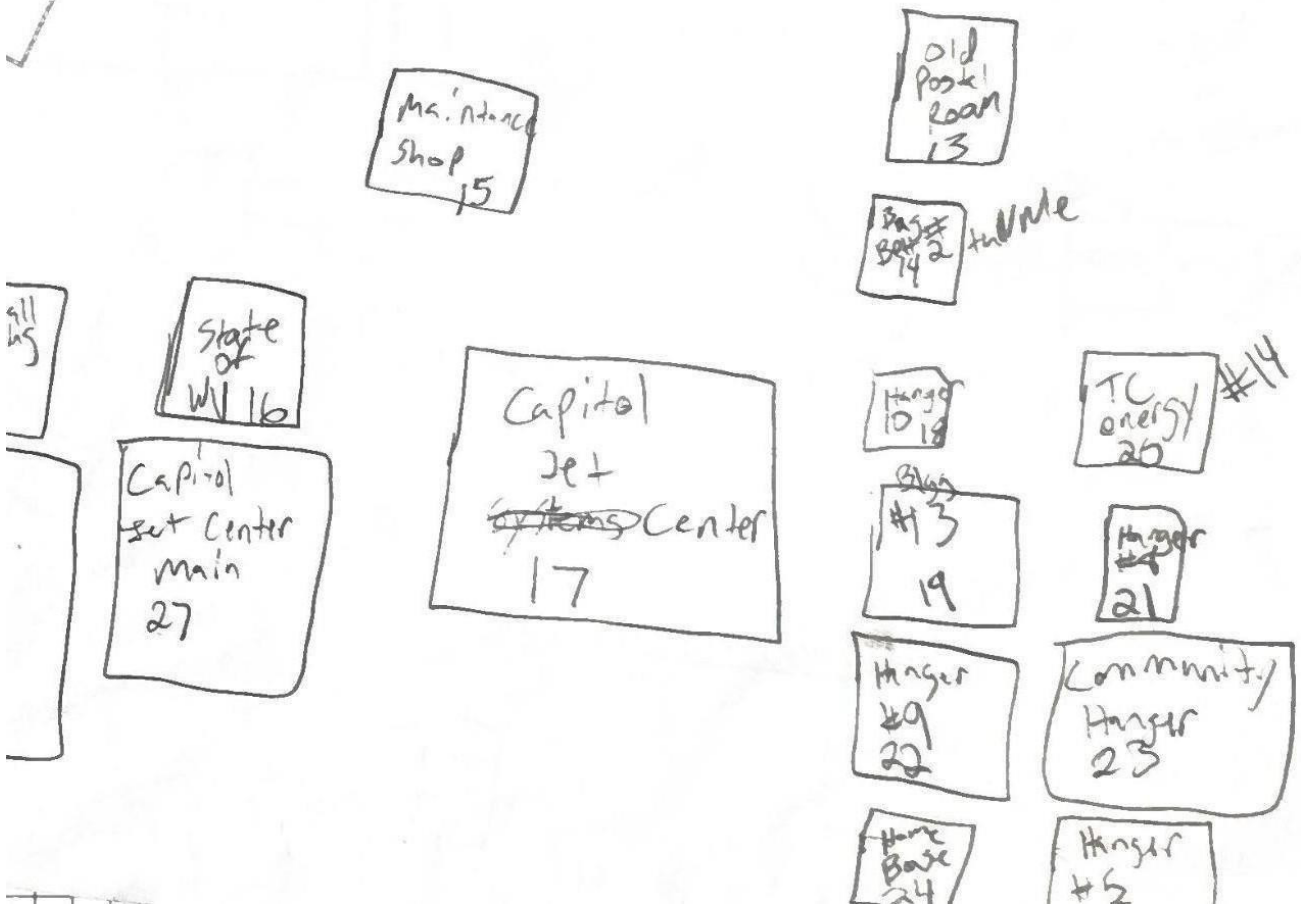
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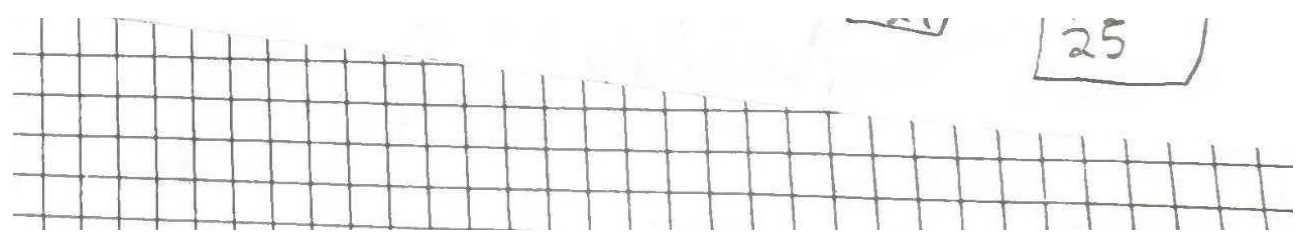
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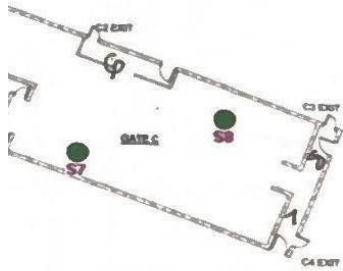


1 GROUND FLOOR PLAN - OVERALL
A105 1" = 20' 0"



25





Head
#4
26

Hanger 3
28

30
IWT
Trash

